This policy is intended to mitigate the risks of spreading COVID-19 as researchers and staff return to work in the Analytical bioNanoTechnology Equipment Core (ANTEC) facility at the Simpson Querrey Institute (SQI). This document provides ANTEC-specific guidelines and supplements previous guidance from Northwestern University and its Office for Research.

Reopening Schedule

ANTEC will reopen gradually in order to maintain social distancing and safe operations.

- On June 8, ANTEC will reopen by reservation only. Reservations must be made two days prior to usage until further notice.
- To reserve all core equipment (including precision balance), please email Alexandra Kolot (a-kolot@northwestern.edu) and Charles Bressan (charles.bressan@northwestern.edu). Staff will manage reservations based on lab occupancy and the location of the instrument. Users will need to log in to NUCore and finish their reservations.
- Lurie 11-216 will be reserved from noon to 1 p.m. each day for Plasma Cleaner usage. Please do not enter 11-216 for any other purpose between noon and 1 p.m.
- As soon as we can do so safely, we will open the Centrifuge, Azure300, and Cytation3 for walk-up usage. Please do not walk up to this equipment until further notice.

Rules and Regulations

ANTEC users must abide by the following procedures:

1. Users with fever, cough, cold, or other COVID-19-related symptoms are not allowed to enter the facility.
2. Wear proper PPE. All users must wear face masks, lab coats, and a fresh set of gloves in ANTEC labs. Bring extra gloves so you can sanitize and change them as needed.
3. Maintain at least 6 feet of social distance. If you enter SQI corridors or labs and see someone walking toward you, please let them pass, then continue walking.
4. Sanitize equipment, surfaces, and gloves. We will provide sanitizer spray bottles near the equipment. Spray the liquid on the wipe and not directly on the instrument. Clean the surfaces before and after use, including keyboards, parts of the equipment you touched, and bench surfaces in proximity to the instrument. Do not remove or replace disinfectant solutions or other supplies.
5. Usage and training will be limited to one person per instrument at a time.
6. **New user training** will be moved offsite and is not available at this time until further notice. Please contact **ANTEC staff** if you need training. This will help us prioritize and schedule while we are preparing remote training sessions.

7. In the event of a **technical or usage problem**, do not come to the facility to talk to staff. Contact ANTEC staff by text, phone call, or Zoom. Staff contact information will be provided upon the request for reservation. Landlines are available but should be reserved for emergencies. If you must use the landline, sanitize the phone after use.

8. Please inform ANTEC staff of any unscheduled usage of the labs.

Thank you for your cooperation.